

## CAPACITY DEVELOPMENT

### Additional Financial Worksheets for DWSRF Loan Recipients and New Community Water Systems (CWS) and New Non-Transient Non-Community Water Systems

#### SUMMARY

5 Year Projections	Last Year Actual	Current Year Budget	Year 2 Projected	Year 3 Projected	Year 4 Projected	Year 5 Projected
Beginning Cash on Hand						
Add: Cash Receipts (Worksheet 1, 5T)						
Less: Operating Expenditures (worksheet 2, 8T)						
Debt Service (worksheet 3, 9T)						
Capital Improvements (worksheet 4, 10T)						
Deposit to Reserves (worksheet 5, 11T)						
Ending Cash on Hand						

Number of Customer Accounts						
Average Annual User Charge per account						
Coverage Ratio (3T-8T)/9T						
Operating Ratio (1T/8T)						

NOTE: Please see directions following Worksheet 5

Applicant: \_\_\_\_\_

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

**WORKSHEET 1****RECEIPTS**

<b>5 Year Projections</b>	<b>Last Year Actual</b>	<b>Current Year Budget</b>	<b>Year 2 Projected</b>	<b>Year 3 Projected</b>	<b>Year 4 Projected</b>	<b>Year 5 Projected</b>
<b>1. Cash Receipts From Water Revenues:</b>						
<b>a. Unmetered Water Revenue</b>						
<b>b. Metered Water Revenue</b>						
<b>c. Other Water Revenue</b>						
<b>1.T Total Water Revenues (1a thru 1c)</b>						
<b>2. Cash Receipts From Other Income</b>						
<b>a. Connection Fees</b>						
<b>b. Interest and Dividend Income</b>						
<b>c. Other</b>						
<b>2.T Total Other Income (2a thru 2c)</b>						
<b>3.T Total Cash Revenues (1T + 2T)</b>						
<b>4. Other Cash Receipts</b>						
<b>a. Transfers in</b>						
<b>b. Loans, Grants or other Cash Rec'd.</b>						
<b>(Please specify)</b>						
<b>4.T Total Other Cash Receipts</b>						
<b>5.T Total Cash Receipts (3T + 4T)</b>						

**WORKSHEET 2****OPERATING EXPENDITURES**

<b>5 Year Projections</b>	<b>Last Year Actual</b>	<b>Current Year Budget</b>	<b>Year 2 Projected</b>	<b>Year 3 Projected</b>	<b>Year 4 Projected</b>	<b>Year 5 Projected</b>
<b>6. Operating Expenses</b>						
<b>a. Salaries and Wages</b>						
<b>b. Employee Pensions and Benefits</b>						
<b>c. Purchased Water</b>						
<b>d. Purchased Power</b>						
<b>e. Fuel for Power Production</b>						
<b>f. Chemicals</b>						
<b>g. Materials and Supplies</b>						
<b>h. Contractual Services - Engineering</b>						
<b>i. Contractual Services - Other</b>						
<b>j. Rental of Equipment/Real Property</b>						
<b>k. Transportation Expenses</b>						
<b>l. Laboratory</b>						
<b>m. Insurance</b>						
<b>n. Regulatory Commission Expenses</b>						
<b>o. Advertising</b>						
<b>p. Miscellaneous</b>						
<b>q. Other</b>						
<b>6.T Total Cash Operating Expenses (1a thru 1q)</b>						
<b>Replacements:</b>						
<b>a. Replacement Expenditures (specify):</b>						
<b>b. Other</b>						
<b>7.T Total Replacement Expenditures</b>						
<b>8.T Total OM&amp;R Cash Paid Out (6T + 7T)</b>						

**WORKSHEET 3****DEBT SERVICE**

<b>5 Year Projections</b>	<b>Last Year Actual</b>	<b>Current Year Budget</b>	<b>Year 2 Projected</b>	<b>Year 3 Projected</b>	<b>Year 4 Projected</b>	<b>Year 5 Projected</b>
<b>9. Debt Service:</b>						
<b>a. Capital Lease Payments - Lease #1</b>						
<b>b. Loan Principal Repayments - Loan #1</b>						
<b>c. Loan Interest Payments - Loan #1</b>						
<b>d. Transfers Out</b>						
<b>9.T Total Debt Service/Transfers Out</b>						

**WORKSHEET 4**  
**CAPITAL IMPROVEMENTS**

5 Year Projections	Project Description	Last Year Actual	Current Year Budget	Year 2 Projected	Year 3 Projected	Year 4 Projected	Year 5 Projected
10. Project 1							
Project 2							
Project 3							
Project 4							
Project 5							
Project 6							
Project 7							
Project 8							
Project 9							
Project 10							
Project 11							
Project 12							
Project 13							
Project 14							
Project 15							
10. T TOTAL CAPITAL IMPROVEMENTS							

**WORKSHEET 5****RESERVES**

<b>5 Year Projections</b>	<b>Last Year Actual</b>	<b>Current Year Budget</b>	<b>Year 2 Projected</b>	<b>Year 3 Projected</b>	<b>Year 4 Projected</b>	<b>Year 5 Projected</b>
<b>11. End of Year Reserves</b>						
<b>a. Debt Service Reserve</b>						
<b>b. Bond Retirement Reserve</b>						
<b>c. Capital Improvement Reserve</b>						
<b>d. Replacement Reserve</b>						
<b>e. Other</b>						
<b>11. T Total Reserves (a thru e)</b>						

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